

PASCOAG UTILITY DISTRICT - BOARD OF UTILITY COMMISSIONERS MINUTES

The regular meeting of the Pascoag Utility District Board of Utility Commissioners was held on Monday, November 25, 2013 at 6:00 p.m. in the District office, 253 Pascoag Main Street, Pascoag, RI.

Members Present: Chairman Albert Palmisciano, Commissioners Richard Jenks, Wallace Lees and Michael Kogut

Members Absent: Ann Polacek

Also in Attendance: Michael Kirkwood, General Manager; William Bernstein, General Counsel

Chairman Palmisciano opened the meeting at 6:00 pm.

1. Pledge of Allegiance

2. Public Comments-There were no comments.

3. Committee Comments

- Benefits Subcommittee- Mr. Lees stated that the Benefits Subcommittee met and recommends Plan 1A for a pension plan. Mr. Lees asked Mr. Bostian to go over the details and answer any questions the Board might have. Mr. Bostian says the pension has been well funded and he feels the District is at a point where they should consider a benefit increase. The current plan is at 1.5% multiplied by the number of years of service, with the starting point of the plan beginning in 2002. Plan 1A would increase the benefit factor to 1.7%. The firm also looked at granting service prior to 2002, by going back 5 years to 1997 for employees who would qualify. The increase would not be affordable. The District currently budgets for \$135,000 and Plan 1A would fall within the budget.**

4. New Business

A. 13-23 Action Item: Pension Review

Mr. Lees made a motion to support the Benefits Subcommittee's recommendation to approve Plan1A, seconded by Mr. Jenks. The vote in favor was unanimous.

5. Good and Welfare of the District

A. Docket No. 1725

Ms. Round reviewed the customer shut off information. The average customer balance for terminated customers was \$184.56. Ms. Round stated that 52 residential customers, zero residential financial hardship customers and one protected status customer was disconnected in the month of October. Pascoag Utility District sent out 1,189 disconnection notices. Motion to receive and file made by Mr. Lees, seconded by Mr. Kogut. The vote in favor was unanimous.

B. Exxon Mobil Settlement Account

Ms. Allaire reviewed the settlement account information. Ms. Allaire stated that PUD did receive the RICWFA reimbursement for \$78,000 this past month. At the end of October there was \$1,664,896.00 in the settlement account.

Mr. Lees made a motion to receive and file, seconded by Mr. Jenks. The vote in favor was unanimous.

C. Annual Meeting

Mr. Bernstein said that because the voting for commissioners will be

uncontested that there really only needs to be one vote per commissioner. District staff will still allow ratepayers to vote at the new hours.

D. LED Streetlight Project

Ms. Round stated that Providence Journal contacted PUD because they were interested in doing a story regarding Pascoag Utility District's LED streetlight project. 56 streetlights have been installed and 70 more have been purchased. Mr. Kirkwood congratulated both Ms. Round and Mr. Guertin on the project.

Mr. Lees made a motion to receive and file, seconded by Mr. Kogut. The vote in favor was unanimous.

E. Route 107 Project

Mr. Kirkwood stated the Route 107 project is a joint project between the State and the Town of Burrillville to reconstruct Pascoag Main Street. The construction will begin next year.

F. Software Go Live

Ms. Dolan reported that the software conversion process will begin in January 2014. The first half of the software will be installed by June 2014 and the second half will be installed by November 2014.

G. Christmas Party

PUD's Christmas Party will be held on Friday, December 13th at Bella's restaurant.

H. Thank You

PUD received a thank you email from the Jesse Smith Library thanking PUD for the storm updates. Mr. Lees made a motion to receive and file, seconded by Mr. Jenks the vote in favor was

unanimous.

6. Approval of Minutes

A. Policy Subcommittee Minutes- October 28, 2013

B. Finance Subcommittee Minutes- October 28, 2013

C. Regular BUC Minute-October 28, 2013

Mr. Lees made a motion to approve the minutes as submitted, seconded by Mr. Kogut. The vote in favor was unanimous.

7. Unfinished Business

A. 12-09 Tank Rehab Project

Mr. Kirkwood is happy to report that the project is complete and they're waiting for the last invoice to come in. The last change order reduced the contract price which should bring the project to \$14,000 less than anticipated.

8. Financial Reports

A. Electric Department- September 2013

B. Water Department- September 2013

Mr. Jenks made a motion to approve the electric and water financials as submitted, seconded by Mr. Lees. The vote in favor was unanimous.

9. Adjournment

Mr. Lees made a motion to adjourn, seconded by Mr. Jenks. The vote in favor was unanimous. The meeting was adjourned at 6:28PM

Wallace Lees, Secretary

Board of Utility Commissioners

Desarae Dolan, Recording Secretary